



**A POCONO COUNTRY PLACE PROPERTY OWNERS
ASSOCIATION (APCPPOA) SHORT-TERM TENANT
REGISTRATION FORM**



***** THIS FORM MUST BE COMPLETED AND SUBMITTED
WITH A WRITTEN LEASE AT LEAST TWO (2) DAYS IN ADVANCE
OF THE LEASE START DATE*****

Date _____ Section/Lot # _____

Owner of Record: _____

Mailing Address: _____

Owner's Home # (____)____-____ Owner's Business (____)____-____

Lease Start Date: ____ / ____ / ____ Lease Expiration Date ____ / ____ / ____

Registered Tenant(s): _____

: _____

Current Mailing Address: _____

Tenant's Cell # _____

TENANT AND GUEST REGISTRATION

All Tenants and registered occupants must be listed below. Tenants are not permitted to call in guests that are not listed below. Only the Owner of Record is permitted to call in Tenant guests.

Name	Under 21	Name	Under 21
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TENANT ANIMALS

Name	Breed	Color	Sex	Age
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Copies of vaccinations (rabies and distemper) must be provided for each animal, and they must be registered with APCPPOA upon check in.

TENANT VEHICLE INFORMATION

Tenants and registered occupants listed on page 1 of this form that are driving vehicles must present a valid Driver's License and Vehicle Registration at the Welcome Center to obtain a "Gate Entrance Pass." This pass must be displayed on the dashboard at all times during the term of tenancy. Tenants and guests of Tenants not displaying a valid Gate Entrance Pass may be stopped and denied access until proof of authority to enter the Community is provided.

Driver Name	Make/Model	Year	Plate #/State	Color
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

A Tenant may not be registered or permitted entry into the Community if this form is unaccompanied by (1) payment of applicable tenant registration fee by owner (2) a copy of the written lease and (3) a signed Annual Owner Certification Form if not already on file.

FOR WELCOME CENTER USE ONLY

Received By: _____	Date Received: _____
Tenant _____	
Registration Fee _____	Date Received: _____
Paid: _____	
Lease Received: _____	Date Received: _____
Entered by: _____	Date Entered: _____